

## **ENVIRONMENT CAPITAL SCRUTINY COMMITTEE**

**THURSDAY 3 NOVEMBER 2011**

**7.00 PM**

**Bourges/Viersen Room - Town Hall**

### **AGENDA**

**Page No**

**1. Apologies for Absence**

**2. Declarations of Interest and Whipping Declarations**

*At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.*

**3. Minutes of Meeting Held on 8 September 2011**

**1 - 4**

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

*The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.*

**5. Energy from Waste - Waste 2020 Update**

**5 - 8**

**6. Forward Plan of Key Decisions**

**9 - 24**

**7. Work Programme**

**25 - 28**

**8. Date of Next Meetings**

**Thursday 5 January 2012**

Joint Meeting of Scrutiny Committees and Commissions to scrutinise the Budget 2011/12 and Medium Financial Strategy to 2015/16

**Thursday 19 January 2012**

Environment Capital Scrutiny Committee



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

Committee Members:

Councillors: D Day (Chairman), N Arculus (Vice Chairman), N North, B Rush, J Peach, J A Fox and N Sandford

Substitutes: Councillors: F Benton, C Ash and A Shaheed

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [paulina.ford@peterborough.gov.uk](mailto:paulina.ford@peterborough.gov.uk)

**Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

**MINUTES OF A MEETING OF THE ENVIRONMENT CAPITAL SCRUTINY COMMITTEE  
HELD AT THE BOURGES/VIERSSEN ROOM - TOWN HALL  
ON 8 SEPTEMBER 2011**

Present: Councillors D Day (Chairman), N North, J Peach, B Rush, J A Fox and N Sandford

Also Present: Councillor Sam Dalton, Cabinet Member for Environment  
Hannah Reid, Youth Council Representative

Officers Present: Paul Phillipson, Executive Director for Operations  
Teresa Wood, Sustainable Environment Manager  
James Fisher, Wildlife Officer  
Mike Heath, Commercial Services Director, Enterprise  
Claire Boyd, Lawyer  
Paulina Ford, Senior Governance Officer, Scrutiny  
Dania Castagliuolo, Governance Officer

**1. Apologies for Absence**

Apologies for absence were received from Cllr Arculus.

**2. Declarations of Interest and Whipping Declarations**

The following declarations of interest were made:

Item 5 - Biodiversity Strategy – Progress Report 2010/2011

Councillor Sandford declared a personal interest in that he was an employee of the Woodland Trust and Councillor Fox declared a personal interest in that she was a member of the Friends of Cuckoo's Hollow Group,

**3. Minutes of the Meeting held on 14 July 2011**

The minutes of the meeting held on 14 July 2011 were approved as a correct record.

**4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no requests for call-in to consider.

**5. Biodiversity Strategy – Progress Report 2010/2011**

The report provided the Committee with information on the progress that had been made against actions and targets contained in the Biodiversity Strategy which had been agreed in 2010.

Questions and observations were raised around the following areas:

- Cuckoo's Hollow was referred to in the report as a nature reserve. Can you advise if this has been renamed? *The officer confirmed that there had been no change in status and it was still called Cuckoo's Hollow.*

- Many parts of Peterborough have conservation areas but sometimes planning applications were approved which allowed development on green sites. Was there anything that could be done to stop this happening? *The Wildlife Officer advised Members that he had been closely involved with the planning department and was consulted on protected sites and that his role was to do everything to protect those spaces.*
- Councillor Sandford highlighted that over the past twelve months several major reports had been published; Making Space for Nature by Professor Sir John Lawton and the Government White Paper on Biodiversity 2020. Both of the reports highlighted the need for a more integrated landscape-scale approach. This approach had been reflected in the Council's Biodiversity Strategy of 2010 but did not appear to show that it was being adopted in the progress report. What was the Council doing to reflect the changes in government policy? There was a need to adopt larger scale thinking. *The Wildlife Officer advised that he was aware of the new policies and had taken them into account. Councillor Dalton informed members that the document had not just focused on the odd site but that there was a commitment to focus across the city and that there were many examples of wildlife habitat. In the Sustainable cities report the Council was ranked 1<sup>st</sup> out of 21 cities for biodiversity.*
- Councillor Sandford advised of a report produced by the Woodland Trust advising of regimes where by short mown grass in woodland areas would be left to grow. Councillor Sandford felt that the regime should be adopted by the Council. *Officers advised Members that the recommendations in the report from the Woodland Trust had been taken into account within the Trees and Woodland Strategy but that public safety also had to be taken into account.*
- What has happened to the nesting bird's policy? *The costs of the regime that had been proposed were excessive in terms of the work that needed to be done. There was now a blanket ban in place on work to shrubs from the end of February to September. The only exceptions to that would be where there was a concern for safety and emergency work would need to be carried out.*
- Why are the grass verges on the dual carriageways cut and was it possible to have wild flowers instead of spending money on mowing? *Officers advised that in certain circumstances it may be safer not to have to cut the verges and that the idea would be considered.*
- Members wanted to see a mapping of the connecting habitats across the City with the key designated sites shown and have this overlaid on to the Core Strategy. The Planning Committee would find this of benefit. *Officers advised that a mapping exercise was already in progress with the idea of developing a GIS layer. Work was being carried out with the Environmental Records Centre to record a data set of protected species in the area. Councillor Dalton advised that she would speak to Simon Machen in planning regarding the suggested mapping.*

## **ACTION AGREED**

The Committee requested that the Cabinet Member for Environment and the Wildlife Officer consider the new Government White Paper on Biodiversity 2020 and advise the Committee on how it will be implemented by the Council.

## **6. Environment Capital Performance Update**

The report provided information on performance against the Council's Sustainable Cities Index as measured by the Forum for the Future through its Sustainable Cities Index 2010. Peterborough was measured amongst some of the largest cities in the UK including Newcastle, Edinburgh, Bristol, Liverpool and Birmingham. Peterborough had dropped in overall ranking from 10th to 11th out of 21 cities. Three baskets of indicators had been used to measure performance:

- Environmental Performance

- Quality of Life
- Future Proofing

The environmental performance indicator had improved the cities ranking from 11th to equal 7th. The quality of life indicator had dropped in ranking from 12th to 14th and the future proofing indicator had dropped in ranking from 3rd to 5th. Transport had not previously been measured for Peterborough but was included this year and contained in the basket of indicators for 'quality of life'.

Questions and observations were raised around the following areas:

- The waste indicators show Peterborough as 21<sup>st</sup> in ranking. This includes collection of garden waste. How many of the other cities collect garden waste. *Officers advised that most large cities had not collected garden waste. The exact number of cities collecting garden waste within the index was not known. Peterborough had been quite unique within the basket of Cities in that it had collected garden waste and this had therefore affected the ranking as it had pushed up the amount of household waste collected per person in Peterborough. Members were advised that the amount of waste collected per person year on year in Peterborough had dropped showing an improvement but against the other Cities it had not. Councillor Dalton expressed disappointment in some parts of the report and some of the rankings and informed Members that those areas would be focused on over the next twelve months.*
- Has the trial for food waste been completed and will collecting food waste improve our ranking. *Collection of food waste would make the ranking worse due to the increase in the amount of waste per head collected. The trial had been completed and discussions with Enterprise Peterborough would take place to see how it might be taken forward.*
- Members were in favour of the Council being part of the Sustainable Cities Index but were aware that Peterborough was being benchmarked against much larger cities.
- Members were concerned about the length of time it was taking to declare Peterborough as the Environment Capital and wanted to know the timescale for achieving it. There needed to be a timescale in place. *Councillor Dalton advised that this would only be achieved when no one could challenge Peterborough. A number of poor performing indicators had needed to be addressed before this could happen and action plans would need to be put in place to achieve these. Peterborough was however ahead of other cities in that it had an Environment Capital Policy.*
- The Home of Environment Capital was not mentioned in the report; did this slogan still exist? *The report had been about the Sustainable Cities Index not the branding. The Home of Environment Capital branding remained the same.*
- Twelve months ago the Committee asked for a set of objectives that the city could measure itself against to achieve Environment Capital status. The Sustainable Cities Index was chosen. The indicators show two years worth of performance but this had indicated that Peterborough was not doing well in some of the rankings e.g. climate change and transport. What was being done to address this downward trend? *An action plan was being put in place to address these issues.*
- The Committee were informed that the indicator on transport had been based on super output areas which had meant Peterborough had scored badly as Peterborough had a large amount of rural areas compared with the other larger urban cities in the Sustainable Cities Index.
- Members requested that a performance report be produced to report on all the indicators and sent to the Committee on a regular basis. *Officers were advised that they were meeting with the performance management team to discuss the best way to report on the indicators.*

## **ACTION AGREED**

The Committee requested that they received the following information:

- Action plan on Climate Change.
- Forum for the Future detailed report including the transport data.
- Performance report for all indicators to be produced and presented back to the Committee at a future meeting.

## **8. Forward Plan of Key Decisions**

The latest version of the Forward Plan, showing details of the key decisions that the Leader of the Council believed the Cabinet or individual Cabinet Members would be making over the next four months, was received.

### **ACTION AGREED**

The Committee noted the Forward Plan and requested that the street lighting policy be brought to the Committee for Scrutiny.

## **9. Work Programme**

Members considered the Committee's Work Programme for 2010/11 and discussed possible items for inclusion.

### **ACTION AGREED**

To confirm the work programme for 2010/11 and the Scrutiny Officer to include any additional items as requested during the meeting.

## **10. Date of the Next Meeting**

Thursday 3 November 2011

CHAIRMAN  
7.00 - 8.36 pm

<b>ENVIRONMENTAL CAPITAL SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 5</b>
<b>3 NOVEMBER 2011</b>	<b>Public Report</b>

## Report of Executive Director – Strategic Resources

**Report Author – John Harrison, Executive Director – Strategic Resources**  
**Contact Details - John Harrison, Executive Director – Strategic Resources and Richard Pearn, Waste Client Manager**  
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**Email: [john.harrison@peterborough.gov.uk](mailto:john.harrison@peterborough.gov.uk)**  
**[richard.pearn@peterborough.gov.uk](mailto:richard.pearn@peterborough.gov.uk)**

## Energy from Waste – Waste 2020 Update

### 1. PURPOSE

- 1.1 This report is submitted to Environment Capital Scrutiny Committee to consider in line with 8.3 of Part 4, Section 9 (Scrutiny Procedure Rules) of the Council's constitution.
- 1.2 Under paragraph 8.1 of Part 4, Section 9 (Scrutiny Procedure Rules) of the constitution any Councillor may require that an item be placed on the agenda of a Scrutiny Committee.
- 1.3 The Chair of Environment Capital Scrutiny Committee has requested this matter be placed before the Committee for consideration.

### 2. RECOMMENDATION:

- 2.1 To note the contents of the report.

### 3. LINKS TO SUSTAINABLE COMMUNITY STRATEGY:

- 3.1 The proposed Energy from Waste Facility contributes to the following priorities in the Sustainable Community Strategy:-
  - Creating the UK's environmental capital; and delivering substantial and truly sustainable growth.

### 4. BACKGROUND

- 4.1 Environment Capital Scrutiny Committee requested a report on the progress of the Waste 2020 Programme, specifically progress on Lot 1 (Energy from Waste Facility) and Lot 2 (Materials Recycling Facility).
- 4.2 Following a presentation by Richard Olive on behalf of Friends of the Earth (PFoE) to the Environment Capital Scrutiny Committee, members requested a response from officers on the points raised in that report titled "A Study by PFoE of the costs of operating a 'Cyclerval' type incinerator in Peterborough".

### 5. LOTS 1 AND 2.

#### 5.1 Lots 1 and 2 Procurement Update

The Councils Lot 1 (Energy from Waste Facility) and Lot 2 (Materials Recycling Facility) procurements have been progressing. These procurements are currently in the final rounds of dialogue with the bidders, following the detailed solution stage. The final rounds of dialogue,

which entail getting bidders to refine their solutions and offerings, are due to close towards the end of the year. Once dialogue has closed, the next stage would be to call for final tenders for each of these procurements.

5.2 However, the council will continue to keep these procurements under review before any final tenders are called for.

## **6. RESPONSE TO PETERBOROUGH FRIENDS OF THE EARTH (PFoE) REPORT.**

6.1 Members are referred to appendix 1 of this report which sets out the points and assumptions contained within the report submitted by PFoE which is referred to in paragraph 4.2 above. That appendix also sets out the council's response to each of those points and assumption.

## **7. IMPLICATIONS**

7.1 There are no direct implications arising out of this report.

## **8. CONSULTATION:**

8.1 The council has consulted ENTEC, its specialist advisors which are providing technical support on the Lots 1 and 2 procurements, in relation to the response to the points and assumptions made in PFoE's report and the result of that consultation is included in the councils response set out in Appendix 1.

8.2 Several attempts have been made to engage with Richard Olive on PFoE's report but to no avail, as detailed below:

- August 2010 – “A study by PFoE of the costs of operating a ‘Cyclerval’ type incinerator in Peterborough” was received from Richard Olive
- November 2010 – Email sent to Richard Olive requesting a meeting to discuss councils response
- December 2010 – Letter sent to Richard Olive requesting a meeting to discuss councils response
- January 2011 - Letter and Email sent to Richard Olive requesting a meeting to discuss councils response
- April 2011 – Asked during Richard Olive's attendance at a meeting between officers and Peterborough for Responsible Waste Management (ProFoRWM) to make arrangements to discuss the councils response

## **9. EXPECTED OUTCOMES**

9.1 There are no direct outcomes expected from the review of the PFoE report.

## **10. BACKGROUND DOCUMENTS:**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

ENTEC's Peterborough Waste Options Appraisal.

## **11. APPENDICES:**

There is one appendix to this report.



APPENDIX 1.

PFoE Assumption	PCC View	Impact of Variation	Approximate Annual Impact
EfW Loan value £60m spread over 25 years	Agreed loan over 25 years. PCC have also modelled recent increases in Public Works Loan Board borrowing interest rates	Possible extension to asset life will reduce annual cost, i.e. life of 30 years, increasing the length of the loan.	Contract length agreed but 5yr extension to the loan period would reduce annual costs by c.£250k per annum.
Landfill gate fee omitted from modelled assumptions	Gate fees likely to be in excess of £30per tonne as capacity runs out and remaining operators take advantage of this.	Landfill costs significantly understated by PFoE and higher cost risk of residual waste being sent to landfill.	On 40,000 tonnes = £1.2m per annum. Drives requirement for 2015/16 "solution" for residual waste treatment.
Debt Repayments due in 2013	Repayments not required until prudential debt is drawn 2014/15 and beyond	No impact on Council Tax until 2015/16 and then, lower than "Do Nothing" and continuing to landfill waste which may cause an increase in Council Tax.	Council tax increases to fund alternative treatment of residual waste will be LESS than impact caused by landfill tax increases.
Council Tax increase of £5.1m (debt repayment) is 10.1% increase on rates	The figures contained within the PFoE report do not take account the landfill gate fee & tax avoided when alternative treatment is used	The "net" increment is significantly smaller (in % terms) than those indicated by the report and does not take any account of costs currently being incurred which will therefore be avoided when waste is treated as opposed to being landfilled.	Actual increase would only be small single digit value and nil / if residual waste continues to grow.
Recycling at 65% by 2020 and "reducing / no residual" waste growth.	The Council is currently aiming for 65% target to be achieved by 2020 and not 2015	Increasing residual waste will result in higher landfill disposal costs if no alternative is provided.	An additional 3,000 tonnes may incur costs > £0.5m per annum between 2015 and 2020 even if landfill tax increases only marginally.
Operating costs for the EfW are forecast as £65.60 per tonne.	The forecast used in modelling has been carried out by ENTEC and has been increased by the waste 2020 team to provide for inflation and a more prudent approach.	Costs used by PFoE for EfW are significantly higher than those stated by Entec. With capital costs of £78.50, overall costs of over £140 per tonne would have a significant impact on the financial evaluation.	The assumptions made by PFoE could add between £2.0m and £2.5m to the annual operating cost of the facility (at full capacity) and could therefore suggest a delay to the construction of the facility. This would be a high risk approach leaving the Council exposed to delays and additional costs.
Aggregate, Metal and Electricity sales at a rate of £26.46 per tonne.	The Council's view is similar in terms of financial values of these outputs but also incorporates this value into commercial inputs into the facility.	The annual margin received for these items on commercial inputs into the facility (to utilise excess capacity in the early years) equates to c£0.5m per annum.	The £0.5m contribution on commercial inputs is significant but does not in its own right impact on the decision to construct a facility to be operational in 2015/16.
EfW residues require land-filling as "active" material attracting the higher rate of landfill tax on 25% on all inputs as "toxic" residues.	The current consensus and output assumptions stated by Entec are that flue gas treatment (Air Pollution Control) residues are the only hazardous outputs requiring landfill disposal at full "active" landfill rates. This amounts to c.3% of inputs into the facility.	We have provided a significant disposal cost for the disposal of Air Pollution Control residues and will require guarantees that bottom ash residues must be recycled and / or rendered fully inactive to comply with Landfill obligations.	The difference in assumptions made by PFoE would equate to approx £1.5m of landfill tax cost. This is however an incorrect assumption by PFoE – as ENTEC have confirmed that bottom ash does not attract the higher landfill tax fees.

APPENDIX 1.

PFoE Assumption	PCC View	Impact of Variation	Approximate Annual Impact
<p>MBT (Mechanical, Biological Treatment): 1) Capital costs based on a proposed Milton Keynes solution</p>	<p>The Council has used assumptions in line with the costs identified by Entec rather than one off examples which do not allow for Peterborough's specific requirements.</p>	<p>Results as stated within Entec's advice to the council.</p>	<p>Financial and technical evaluation already incorporated within the advice given to the council..</p>
<p>2) Outputs. Quality of outputs from an MBT process can be variable depending on the capital infrastructure design.</p>	<p>The Council has used assumptions in line with the operating costs identified by Entec</p>	<p>Results as stated within the advice provided by ENTEC.</p>	<p>Financial and technical evaluation as provided by ENTEC.</p>
<p>3) Capital costs of MBT make little reference to the additional footprint of most MBT solutions</p>	<p>The site acquired to develop the Peterborough facility would not be large enough to support an MBT which is likely to require waste material to be on the site for a longer period if it is to degrade sufficiently to be further processed.</p>	<p>A new and larger site would be required for the Council's solution. This was also taken into consideration in ENTEC's advice to the council.</p>	<p>Assuming a suitable site could be found, the delay is likely to add two years to the procurement programme which would result in additional disposal and processing costs of c£2.0m depending on disposal costs and landfill tax positions.</p>
<p>4) No reference to capital costs associated with further processing Refuse Derived Fuel / Solid Recovered Fuel material in order to guarantee diversion.</p>	<p>Markets for the outputs from MBT facilities are still largely under developed or unproven. The Council needs to guarantee outlets and in order to do this would need (or be expected) to contribute towards the capital and operating costs of such facilities.</p>	<p>Additional risks/costs would be borne by the Council in relation to guaranteeing landfill diversion. The Council would need to place a long term contract at the same time as procuring the initial facility.</p>	<p>The costs associated with the processing of MBT outputs were considered in the advice provided by ENTEC.</p>

<b>ENVIRONMENT CAPITAL SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 6</b>
<b>3 NOVEMBER 2011</b>	<b>Public Report</b>

## **Report of the Solicitor to the Council**

**Report Author** – Paulina Ford, Senior Governance Officer, Scrutiny

**Contact Details** – 01733 452508 or email paulina.ford@peterborough.gov.uk

### **FORWARD PLAN OF KEY DECISIONS**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Environment Capital Scrutiny Committee outlining the content of the Council's Forward Plan.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 NOVEMBER 2011 TO 29 FEBRUARY 2012**

## FORWARD PLAN OF KEY DECISIONS - 1 NOVEMBER 2011 TO 29 FEBRUARY 2012

During the period from 1 November 2011 To 29 February 2012 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [alexander.daynes@peterborough.gov.uk](mailto:alexander.daynes@peterborough.gov.uk) or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

**War Memorial - KEY/02NOV/11**

**Budget 2012-13 and Medium Term Financial Strategy 2012-2023 - KEY/03NOV/11**

**Children's Centres Commissioning - KEY04/NOV/11**

**A1073 Eye Green Traffic Calming Scheme - KEY05/NOV/11**

**Section 75 agreement with NHS Peterborough - KEY/02DEC/11**

## NOVEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road - KEY/04DEC/10</b></p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge</p>	<p>November 2011</p>	<p><b>Cabinet Member for Resources</b></p>	<p>Sustainable Growth</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate</p>	<p>Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 452303 andrew.edwards@peterborou gh.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>

<p><b>Security Framework Contract - lot 2 - KEY/09DEC/10</b> Award lot 2 of framework contract; cash collection and cash in transit services, delivering services for the council such as collecting cash from parking meters and banking it securely.</p>	November 2011	<b>Cabinet Member for Resources</b>	Sustainable Growth	Internal and external stakeholders as appropriate	Matthew Rains P2P Manager Tel: 01733 317996 matthew.rains@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is made
<p><b>Draft Housing Strategy - KEY/04JUN/11</b> To approve the draft Housing Strategy 2011-2014 for the purposes of public consultation.</p>	November 2011	<b>Cabinet</b>	Sustainable Growth	Internal and External as appropriate	Richard Kay Policy and Strategy Manager  richard.kay@peterborough.gov.uk	A public report will be made available from the governance team one week before the decision is made.
<p><b>Nene Park Academy Award of Contract - KEY/13JUN/11</b> To vary the Ormiston Bushfield Academy (OBA) Design and Build Contract with Kier Regional Ltd (trading as Kier Eastern) to allow for the design and build of Nene Park Academy</p>	November 2011	<b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b>	Creating Opportunities and Tackling Inequalities	Executive Director Children Services, Executive Director Resources, Solicitor to the Council, Ward Councillors	Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken



<p><b>Amendment to terms of the Affordable Housing Fund Allocation for Stanground South phases, 3E, 3F, 3G, 3H and 3I - KEY/02JUL/11</b> To approve conversion of the tenure of rented units to be provided on this site from 'social rented' tenure to 'affordable rented' tenure.</p>	November 2011	<p><b>Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement</b></p>	Sustainable Growth	Relevant internal Departments and external stakeholders.	<p>Anne Keogh Housing Strategy Manager  anne.keogh@peterborough.gov.uk</p>	A public report will be available from the Governance Team one week before the decision is taken.
<p><b>Energy Services Company - KEY/03JUL/11</b> To consider potential future developments of energy related products.</p>	November 2011	<p><b>Cabinet Member for Environment Capital, Cabinet Member for Resources</b></p>	Environment Capital	Internal and External Stakeholders	<p>John Harrison Executive Director-Strategic Resources Tel: 01733 452398 john.harrison@peterborough.gov.uk</p>	A public report will be available from the Governance Team one week before the decision is taken.
<p><b>Expansion to Hampton College - KEY/04JUL/11</b> To approve the forward build of phase 2 of Hampton College.</p>	November 2011	<p><b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b></p>	Creating Opportunities and Tackling Inequalities	Internal and external stakeholders	<p>Jonathan Lewis Assistant Director - Resources, Commissioning and Performance  jonathan.lewis@peterborough.gov.uk</p>	A public report will be available from the Governance team one week before the decision is taken.

<p><b>Street Lighting Policy - KEY/04SEP/11</b> To agree the street lighting policy for PCC.</p>	November 2011	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	Environment Capital	<p>Internal and External stakeholders as appropriate.</p> <p>With internal and external stakeholders as appropriate.</p>	<p>Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p><b>Sale of surplus former residential care home - Eye - KEY/01OCT/11</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member for Resources, to negotiate and conclude the sale of a former care home now surplus to requirement -The Croft, Eye.</p>	November 2011	<p><b>Cabinet Member for Resources</b></p>	Sustainable Growth	<p>Consultation will take place with the Cabinet Member, &amp; Ward councillors, as appropriate</p>	<p>Simon Webber Capital Receipts Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
<p><b>Section 75 agreement with Cambridge and Peterborough Foundation Trust - KEY/03OCT/11</b> To approve the section 75 agreement with CPFT for the provision of mental health services.</p>	November 2011	<p><b>Cabinet Member for Adult Social Care</b></p>	Health Issues	<p>Internal and external stakeholders as appropriate.</p>	<p>Denise Radley Executive Director of Adult Social Services Tel: 01733 758444 denise.radley@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p><b>Hampton Community School - KEY/07OCT/11</b> To vary the Ormiston Bushfield Academy (OBA) Design and Build Contract with Kier Eastern to allow for the design and build of Hampton Community School.</p>	November 2011	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Public, ward councillors and internal departments	Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken
<p><b>Review of Play Centres in Peterborough - KEY/09OCT/11</b> To approve recommendations for changes in play centre delivery.</p>	November 2011	<b>Cabinet Member for Children's Services</b>	Creating Opportunities and Tackling Inequalities	Officers and a Councillor Reference Group	Karen Moody Head of Early Intervention & Prevention and Strategic Lead for Adult L&S Tel: 01733 863938 karen.moody@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.
<p><b>Single Equality Scheme - KEY/02SEP/11</b> To approve the final scheme following consultation</p>	November 2011	<b>Cabinet</b>	Creating Opportunities and Tackling Inequalities.	Public consultation via stakeholders and partnerships.	Denise Radley Executive Director of Adult Social Services Tel: 01733 758444 denise.radley@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p><b>Peterborough's Transport Partnership Policy for pupils aged 4-16 years - KEY/01NOV/11</b> To approve the new policy for September 2012.</p>	November 2011	<b>Cabinet Member for Education, Skills and University</b>	Creating Opportunities and Tackling Inequalities	Internal and public consultation	Rowena Sampson Transport Officer  rowena.sampson@peterborough.gov.uk	A public report will be available from the Governance team one week before the decision is taken.
<p><b>War Memorial - KEY/02NOV/11</b> To approve the contract, installation and location for a new War Memorial in the city centre.</p>	November 2011	<b>Leader of the Council and Cabinet Member for Growth, Strategic Planning, Economic Development and Business Engagement</b>	Strong and Supportive Communities	Members of public and city councillors.	Jim Daley Principal Built Environment Officer Tel: 01733 453522 jim.daley@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.
<p><b>Budget 2012-13 and Medium Term Financial Strategy 2012-2023 - KEY/03NOV/11</b> Draft budget proposals and Medium Term Financial Strategy to 2022/23 to be agreed as a basis for consultation.</p>	November 2011	<b>Cabinet</b>	Sustainable Growth	Internal and external stakeholders as appropriate.	John Harrison Executive Director-Strategic Resources Tel: 01733 452398 john.harrison@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p><b>Children's Centres Commissioning - KEY04/NOV/11</b> To approve the award of contracts for the management and operation of 12 Children Centres in Peterborough.</p>	November 2011	<b>Cabinet Member for Children's Services</b>	Creating Opportunities and Tackling Inequalities	Providers, Councillors, Staff,	Pam Setterfield Assistant Head of Children & Families Services (0-13) Tel: 01733 863897 pam.setterfield@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.
<p><b>A1073 Eye Green Traffic Calming Scheme - KEY05/NOV/11</b> To award a contract for the A1073 Eye Green Traffic Calming Scheme</p>	November 2011	<b>Cabinet Member for Housing, Neighbourhoods and Planning</b>	Sustainable Growth	Members of public and ward councillors	Victoria Tyers Senior Engineer (Development) Tel: 01733 453440 victoria.tyers@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.
<p><b>Stanground College - award of contract - KEY/06NOV/11</b> To vary the Ormiston Bushfield Academy (OBA) Design and Build Contract with Kier Regional Ltd (trading as Kier Eastern) to allow for the design and build of Stanground College</p>	November 2011	<b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b>	Creating Opportunities and Tackling Inequalities	Executive Director Children Services, Executive Director Resources, Solicitor to the Council, Ward Councillors	Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.

## DECEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Minerals and Waste: Waste Management Design Guide Supplementary Planning Document (SPD) - KEY/01DEC/11</b> To adopt the Waste Management Design Guide SPD</p>	December 2011	<b>Cabinet</b>	Sustainable Growth	Internal and External stakeholders as appropriate	Richard Kay Policy and Strategy Manager  richard.kay@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.
<p><b>Section 75 agreement with NHS Peterborough - KEY/02DEC/11</b> To approve the section 75 agreement with NHSP for the commissioning and provision of learning disability services.</p>	December 2011	<b>Cabinet Member for Adult Social Care</b>	Health Issues	Internal and external stakeholders as appropriate	Denise Radley Executive Director of Adult Social Services Tel: 01733 758444 denise.radley@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.

## JANUARY

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p><b>Traffic Signals LED Project - award of contract - KEY/03SEP/11</b>                      Contract to replace all traffic signal head lamps in Peterborough with LED as LED Heads are more efficient brighter, safer and have a much longer life.</p>	<p>January 2012</p>	<p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>	<p>Environment Capital</p>	<p>Internal and external stakeholders as appropriate</p>	<p>Amy Wardell                      Team Manager - Passenger Transport Projects                      Tel: 01733 317481                      amy.wardell@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

## FEBRUARY

There are currently no Key Decisions scheduled for February.

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Strategic Improvement  
Strategic Property  
Waste  
Customer Services  
Business Support  
Shared Transactional Services  
Cultural Trust Client

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Safeguarding, Family & Communities  
Education & Resources  
Children's Community Health



**OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management)

Commercial Operations (Resilience, Strategic Parking and Commercial CCTV, City Centre, Markets & Commercial Trading, Passenger Transport)

Neighbourhoods (Strategic Regulatory Services, Safer Peterborough, Strategic Housing, Cohesion, Social Inclusion)

Operations Business Support (Finance)

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management)

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**ENVIRONMENT CAPITAL SCRUTINY COMMITTEE  
WORK PROGRAMME 2011/12**

Meeting Date	Item	Progress
<b>9 June 2011</b> <i>Draft Report 24 May</i> <i>Final Report 31 May</i>	<b>Norwood Lane Caravan Park – Action plan update</b> To scrutinise the impact of the Action Plan on the Norwood Lane and Paston Travellers Site. <b>Contact Officer: Leonie McCarthy</b>	Report noted.
	<b>Review of 2010/11 and Future Work Programme</b> To review the work undertaken during 2010/11 and to consider the future work programme of the Committee <b>Contact Officer: Paulina Ford</b>	Items identified for the 2011/2012 work programme.
<b>14 July 2011</b> <i>Draft Report 28 June</i> <i>Final Report 5 July</i>	<b>Overview of Environment Capital Programmes/Projects</b> To receive an update on the Environment Capital Programmes and Projects currently in place. <b>Contact Officer: Teresa Wood</b>	
	<b>Home of Environment Capital Initiative – Progress Report</b> To scrutinise the progress of the Home of Environment Capital Initiative <b>Contact Officer: Teresa Wood / Trevor Gibson</b>	
	<b>Members Waste And Recycling Task And Finish Group</b> To consider the disbandment of the Members Waste and Recycling Task and Finish Group. <b>Contact Officer: Margaret Welton</b>	Recommendation to disband the Members Waste and Recycling Task and Finish Group

Meeting Date	Item	Progress
<b>8 September 2011</b> <i>Draft Report 23 Aug</i> <i>Final Report 30 Aug</i>	<b>Biodiversity Strategy – Progress Report 2010 - 2011</b> To scrutinize the progress of the Biodiversity Strategy adopted at Full Council in October 2010 and make any necessary recommendations. <b>Contact Officer: James Fisher, Wildlife Officer</b>	
	<b>Environment Capital Performance Update</b> To receive and scrutinise an update on the environmental progress to date as detailed by Forum for the Future and make any recommendations. <b>Contact Officer: Trevor Gibson</b>	
<b>3 November 2011</b> <i>Draft Report 18 Oct</i> <i>Final Report 25 Oct</i>	<b>Energy from Waste</b> To scrutinise the progress of the council's Waste 2020 programme and make any recommendations. <b>Contact Officer: Richard Pearn</b>	
<b>5 January 2012</b> <b>(Joint Meeting of the Scrutiny Committees and Commissions)</b>	<b>Budget 2011/12 and Medium Term Financial Plan to 2015/16</b> To scrutinise the Executive's proposals for the Budget 2011/12 and Medium Term Financial Plan. <b>Contact Officer: John Harrison/Steven Pilsworth</b>	
<b>19 January 2012</b> <i>Draft Report 3 Jan</i> <i>Final Report 10 Jan</i>	<b>Environmental Enforcement Performance</b> To provide an update on enforcement performance. <b>Contact Officer: Peter Gell/Adrian Chapman</b>	Agreed at meeting held on 10 March 2011
	<b>Energy Supply Company (ESCO)</b> To scrutinise the newly formed Energy Supply Company (ESCO) and make any recommendations.	Deferred from November meeting

Meeting Date	Item	Progress
	<b>Contact Officer: John Harrison</b>	
	<b>Parking on Grass Verges</b> To scrutinise the issue of parking on grass verges and make any recommendations <b>Contact Officer: Peter Gell / Andy Tatt</b>	
	<b>Peterborough Model with demonstration</b> To scrutinise the progress on the Peterborough Model to date. Live demonstration of the Model to be given at the meeting. <b>Contact Officer: Trevor Gibson</b>	
	<b>How sustainability fits in with the Councils Capital Asset Policy and Green Leasing</b> To scrutinise how sustainability fits in with the Councils Capital Asset Policy and Green Leasing and make any recommendations <b>Contact Officer: – Brian Davies, Principal Estates Surveyor</b>	
<b>22 March 2012</b>  <i>Draft Report 6 March</i> <i>Final Report 13 March</i>	<b>Local Transport Plan Capital Programme of Works</b> To consider the draft Capital Programme of Works prior to its consideration by the Executive. <b>Contact Officer: Michael Stephenson</b>	Annual report
	<b>Progress Report on the Carbon Reduction Commitment Energy Efficiency Scheme and Carbon Management Action Plan</b> To receive an annual report on our progress under the Carbon Reduction Commitment Energy Efficiency Scheme and Carbon Management Action Plan. <b>Contact Officer: Charlotte Palmer</b>	Agreed at meeting held on 10 March 2011

Meeting Date	Item	Progress
	<p><b>Climate Change Strategy Refresh</b></p> <p>To scrutinise and comment on the draft policy as part of the consultation/approvals process and make any recommendations.</p> <p><b>Contact Officer: Jenna Hiley</b></p>	
	<p><b>Energy Policy</b></p> <p>To scrutinise and comment on the first Energy Policy as part of the consultation process and make any recommendations.</p> <p><b>Contact Officer: Alice Mitchell</b></p>	

**TO BE PROGRAMMED**

Item	Comments
<p><b>Items identified at 9 June Meeting not already included in the work programme:</b></p> <ul style="list-style-type: none"> <li>Six monthly monitoring reports on recommendations made by the Committee.</li> </ul>	
<b>Environment Capital Programme Action Plan</b>	Requested at meeting on 8 September
<b>Street Lighting Policy</b>	Requested at meeting of 8 September
<b>Concessionary Bus Passes for Carers</b>	Requested at Group Reps by Cllr Fox.
<p><b>Trees and Woodlands Strategy</b></p> <p>To Scrutinise the results form the recent consultation and detail on the next steps of the process and make any recommendations.</p> <p><b>Contact Officer: Darren Sharpe</b></p>	Deferred from September meeting
<p><b>Council Policy on Renewable Energy</b></p> <p>To scrutinise the overview of the draft policy for renewable energy in council buildings/estate and to make any recommendations.</p> <p><b>Contact Officer: John Harrison/Teresa Wood</b></p>	Deferred from September meeting